

R & D CELL

Vision: To promote R & D activities at the Asian Institute of Management and Technology in the areas of biological science, IT areas, management and mass communication.

Mission:

- i) To motivate faculty members to carry out R & D activities in their areas of specialization.
- ii) To foster research collaboration internally and externally.

Objectives:

- i) To create awareness and opportunities in R & D for students and faculties.
- ii) To develop and maintain effective links with government and funding agencies relevant to college research activities.
- iii) To maintain institutional biosafety and animal ethics standards as per norms.
- iv) To overlook laboratory development, maintenance and quality of all labs.

Members:

- i) Dr. Niren Deka (Co-ordinator)
- ii) Dr. Ruparani Sonowal
- iii) Dr. Monalisha Saikia Bora
- iv) Mr. Nayan Talukdar
- v) Mrs. Pallavi Guha Baruah

Rules and regulations of Microbiology/Chemistry/Genetics/Tissue culture Laboratories:

- Wearing of shoes and sandals are strictly prohibited inside the laboratory.
- Consumption of food and drinks is not permitted in the Laboratory.
- Use of mobiles and telephones are not permitted inside the Laboratory premises.
- No bag, umbrellas, parcels, etc. except exercise books and plain sheets of papers may be brought inside the Laboratory. Adequate storage facilities have been provided at the entrance to the Laboratory for the students to keep their bags.
- Smoking and Chewing Pan, applying cosmetics is not permitted inside the Laboratory.
- Chemicals, glasswares and apparatus are to be placed properly in their allotted area after use.
- Students are not allowed to operate any instruments without proper knowledge of its operations.
- Only authorised personnel are allowed in the laboratory. Casual visitors will not be admitted. Non laboratory personnel are closely supervised and taught to use appropriate protective measures to ensure that they do not cause a hazard to themselves or to the laboratory staff.
- Laboratory jackets, lab coats or surgical gloves that are impervious to liquids are to be worn when there is a potential for splashing or spraying blood or body fluid.
- Strict discipline has to be maintained and absolute silence has to be observed in the Laboratory.
- Maintain a safe and clean work environment at all times. Operate laboratory equipment, consistent with standard operating procedures.
- Attend all safety training classes and conform to college safety guidelines and requirements.
- Conform to established and new procedures and policies instituted by the college.

- After completing the practical, students are advised to clean the glasswares and apparatus.

Loss and Damage

- An individual will be held responsible for any damage and breakage of apparatus and glasswares. Regarding any damage an immediate report should be made to enable appropriate action to be taken.
- Fine can be imposed on anyone for any breakage or damage of glasswares and other items used for laboratory work purpose.

Personnel Protection

- Gloves should be worn while performing any bio hazardous practical or experiment.
- Facial protection must be used if the worker anticipates mucous membrane contamination with blood or body fluids.
- Wash hands immediately after gloves are removed.
- Take extraordinary care to avoid accidental injuries (as caused by needles,scalpel blades or laboratory instruments etc.)when performing procedures,cleaning instruments,handling sharp instruments and disposing of used needles.Place used needles,disposable syringes,skin lancets,scalpel blades and other sharp items into a puncture-resistant biohazard container for disposal.
- All specimens of blood or body fluids and be placed into a well-constructed container with a secure leak proof lid for transport.
- All persons should wash their hands after leaving the laboratory. Protective clothing should be removed before leaving the laboratory.
- Mouth pipetting must not be done.

Rules and regulations of the Non-Linear Editing Lab(Mass com)

- Inside the lab no food items are allowed .

- No shoes are allowed.
- No unauthorised entry of persons.
- Proper register to be maintained
- Students have to maintain proper procedure for requisition of editing workstations.
- Entry with time slot allotted.
- The person(s) under allotted time slot will be responsible for any loss/damage caused to the lab equipments.
- Not to touch any electrical/networking cables.
- No student can modify/change previously saved data without prior admission.
- No other unauthorised activity should be undertaken apart from class practical assignments.
- To maintain cleanliness of the lab.
- To check and switch off all the electrical devices after use.

Rules & Regulation in Computer Lab

The computer laboratory facilities are available only to active AIMT staff and students and intended solely for academic related purposes. They are not to be used for business or other profit production or for recreational purposes.

1. Smoking, eating, and drinking are NOT allowed in the laboratory.
2. All persons in the computer laboratory are expected to have their Identity Card with them while in the computer labs. Without the ID, the user is requested to leave the room immediately.
3. Shoes are not allowed within the Computer laboratory.
3. Mobile phones must be switched off at all times.
4. Use of Pen drives or other peripheral devices are to be done with prior permission from the Laboratory In-charge.
5. Users are expected to conduct themselves in a responsible and courteous manner while in Computer laboratory and also should maintain silence and be considerate of those around.
6. Games are strictly prohibited in the Computer laboratory. Students running games will be asked to close the game and leave the lab or the Student ID will be taken for reported to the Disciplinary Board.
7. Users should not prevent or disrupt another user from using of any computer and other facility in the computer lab.
8. Copying of copyrighted software is illegal and is prohibited in the academic computing facilities or elsewhere on campus.
9. Intentional viewing of pornography or any other adult content is prohibited.
10. User is strictly advised to take care of their personal belongings all the time. The Institution is not responsible and liable to any loss of personal belongings in the computer labs.